



Applying for scholarships using the STARS Online Application

Accessing the online application:

- Go to mga.edu
- Click on Alumni & Friends
- Click Scholarships
- Click Apply for Scholarships
- OR-
- Type <https://mga.starsscholarshipsonline.com/STARS/default.aspx> into your web browser

Accessing your account and creating a password (IF NOT PREVIOUSLY DONE)

Your username and a temporary password are automatically generated in STARS using information imported into the application from SWORDS. To retrieve your login and temporary password:

- From the STARS Online page, click on Retrieve Password
- Enter your email address – YOU MUST USE THE MGA EMAIL ADDRESS PROVIDED BY THE UNIVERSITY
- You will receive an email with your login name and password
- Use your login and temporary password to access the online application. You will be prompted to change your password once you enter the system.

Completing the application

Part of your STARS online application will have already been completed using information imported from SWORDS. However, the application process will take you through the entire application so that you can verify any information provided and complete any sections not completed. There are also a series of questions that help the system best match you will potential scholarships. Please complete all required information.

There are also some things that you must provide in order to complete your application. Failure to include any of these required items may compromise your eligibility to receive a scholarship. These include:

- Letters of recommendation, one of which must be from someone who can speak to your abilities as a student. Letters of recommendation from family members, friends, or personal acquaintances will not be considered.
- Resume highlighting your work experience, honors/awards/recognitions, community service and volunteerism, and extracurricular activities.
- Some scholarships require an essay accompany the application. If so, the STARS application will prompt you to complete the essay should you apply for the scholarship.

Submitting your application for a scholarship

Upon completing the application, STARS will match your application with those scholarships for which you qualify. You will asked to select those scholarships for which you would like to submit an application. One application will then be submitted for each scholarship you choose.

If you have any questions, please contact the Middle Georgia State University Foundation Office at development@mga.edu or 478-471-2732.