

career planning resources at MGA

START PLANNING WITH A
CAREER ADVISOR TODAY!

careerservices@mga.edu



Middle Georgia
State University
CENTER FOR CAREER & LEADERSHIP DEVELOPMENT



Steppingblocks

Focus²



Handshake

MGA.EDU/CAREERPLANNINGRESOURCES

To use all of the resources below, use the QR Code or the www.mga.edu/careerplanningresources page to access each resource.

STEP 1: Handshake

Claim your Handshake account with your MGA email so that you can easily schedule an appointment with a career advisor once you're ready to talk about your career plan.

STEP 2: Stepping Blocks

Discover real-world stats about your major, your interests, and your dream job title with career and education searches to help you find the best path based on data from millions of people, including MGA alumni.

Stepping Blocks includes Career 360 Searches, Alumni Outcomes, a Personality Assessment, and curated Career Feeds based on your interests.

STEP 3: FOCUS 2 Career Assessment

Dive deeper to learn how your work interests, skills, values and personality connect with possible careers.

Focus 2 includes 5 career assessments and a list of all MGA undergraduate majors that connects to national career data. You can also create an Education & Professional Development Plan, compare occupations, and assess your academic strengths.

STEP 4: What Can I Do with My Major?

Understand the career areas, types of employers, and the strategies needed for using your major in a career. The resource also provides links to industry and career specific professional organizations and job boards.

STEP 5: Start Planning with a Career Advisor

Once you know your career path, you'll be ready to work on your resume, develop your interview skills, prepare for internships and other work-based learning opportunities, and connect with employers in your field through Handshake, LinkedIn, career fairs, and other networking opportunities. Virtual and in-person appointments are available

Exploring Students Guide to Career Planning Resources at MGA

If you are unsure about your major, this handout provides more details about all of our resources and how to go about narrowing down your list of possible majors.

ACTIVITY FOR SELECTING AN MGA MAJOR

Review the list of **MGA List of Majors & Degrees with Campus Locations** at <https://www.mga.edu/degrees/> According to the Holland theory, you are more likely to enjoy and excel at a major and career that matches your interests. To get your Holland Code, take the Work Interest Career Assessment in Focus 2. **While looking through the different majors, use the following steps to help further guide you.**

Step 1: Narrow down a list of majors. We recommend crossing out the majors that **do not** interest you. If you need more information, read about the majors at [mga.edu/degrees](https://www.mga.edu/degrees/) and then determine if the major will remain on your list. We recommend narrowing down so that you're researching 5 – 7 majors.

Step 2: Research Majors. In addition to using the MGA Degrees website at www.mga.edu/degrees/, you should also talk to academic advisors and current students to learn more about what that major is like.

Step 3: Meet with a Career Advisor. You don't have to go through this process alone. Visit mga.joinhandshake.com/appointments to schedule an appointment with a career advisor. We can help you use the resources listed below to assess yourself and to understand what careers best align with your goals, skills, experiences, personality, and work interests.

CAREER RESOURCES FOR SELECTING A MAJOR

Focus2 Career Assessment

All of our career assessment information is at www.mga.edu/cclid under the Office of Career Development **FOCUS 2** offers a work interest, personality, values, skills, leisure interest, and a career readiness assessment.

How to create an account and log into FOCUS 2: Visit our webpage at www.mga.edu/cclid and follow the links to "Office of Career Development" and "Career Assessments." Click "Register" and create an account. Use your @mga.edu email address as your username.

Additional Resources that Support Major & Career Exploration

MGA List of Majors & Degrees with Campus Locations

- <https://www.mga.edu/degrees/>
- We add these to Focus 2 as well but the [mga.edu/degrees](https://www.mga.edu/degrees/) page always has the most updated information.

MGA Course Catalog. <https://www.mga.edu/academics/academic-catalog.php>

- The University catalog provides a list of course requirements for each major including course descriptions.

Career Planning Resource Platform powered by Stepping Blocks mga.steppingblocks.com

- Access 360 Career Research, Alumni Career Outcomes, a Personality Assessment, and curated Career Feeds based on your interests.

Occupational and Major profiles in FOCUS 2.

- After completing FOCUS 2, use the "Explore the Possibilities" section of the main dashboard to search occupations, academic areas. FOCUS 2 provides job duties, job outlook, salary information, videos, and related areas of study.

What Can I Do with this Major? www.mga.edu/cclid

- Review career options for a variety of majors as well as career websites related to each major.

O*NET Online. www.onetonline.org

- Review occupational information based on your skills. Provided by US Department of Labor (DOL).

Occupational Outlook Handbook. www.bls.gov/ooh

- Review occupational outlook, career descriptions, and salary information. Provided by DOL.

LinkedIn Alumni Tool.

- See what MGA alumni are doing with their major or career. Explore the career paths of nearly MGA alumni and sort by where they work, what they do, what they studied, and even by their skills.