

Functional Data Governance Committee

Agenda

Virtual TEAMS Meeting Thursday May 6, 2021
Functional Data Governance Committee Meeting #15

Invited:

Gibbons, Michael michael.gibbons@mga.edu (Chair)
Allen, Shane J. shane.allen@mga.edu
Ardelean, Ron ron.ardelean@mga.edu
Arora, Deepa deepa.arora@mga.edu
Bacote, Jenia jenia.bacote@mga.edu
Bergman, Beverly beverly.bergman@mga.edu
Biek, David M. david.biek@mga.edu
Boswell, Samantha samantha.boswell@mga.edu
Byers, Beth beth.byers@mga.edu
Cantwell, Kevin T. kevin.cantwell@mga.edu
Carty, Cheryl S. cheryl.carty@mga.edu
Clark, Adon adon.clark@mga.edu
Colvin, Christy christy.colvin@mga.edu
Davis, Julie julie.davis3@mga.edu
Dyer, Geoff Geoffrey.dyer@mga.edu
Gay, Laura laura.gay@mga.edu
Gregg, April april.gregg@mga.edu (as recorder only)
Guyton, Corey corey.guyton@mga.edu
Harrell, Brian brian.harrell1@mga.edu
Foskey, Lora lora.foskey@mga.edu
Funches, Amanda N amanda.funches@mga.edu
Koohang, Alex alex.koohang@mga.edu
Lambert, Tamatha tamatha.lambert@mga.edu
Matthews, Debra H. debra.matthews@mga.edu
Mitchell, Dian dian.mitchell@mga.edu
Mitchell, Tripp tripp.mitchell@mga.edu
Morgan, Joel P. joel.morgan@mga.edu
Register, Amanda amanda.register@mga.edu
Roberts, Mary mary.roberts3@mga.edu
Robinson-Moffett, Melinda melinda.moffett@mga.edu
Rischbieter, Natalie natalie.rischbieter@mga.edu
Roland, Shane shane.roland@mga.edu
Sargent, Carol carol.sargent@mga.edu
Smith, Chip chip.smith@mga.edu
Sims, David S. david.sims@mga.edu
Smith, Vicky vicky.smith@mga.edu
Stanley, Brian brian.stanley@mga.edu
Stewart, Michael michael.stewart@mga.edu
Tsavatewa, Chris C. chris.tsavatewa@mga.edu
Underwood, Tara tara.underwood@mga.edu
Wearn, Mary M. mary.wearn@mga.edu

Woodham, Margo A. margo.woodham@mga.edu

1. Approve Agenda
2. Review and Approve Minutes
3. Updates from Project Manager: (Tsavatewa)
 - a. [Tier 3 Checklist](#) – USG Reporting Update
 - b. Data Governance Structure and Timeline
4. Updates from the FDGC Chair: (Gibbons)
 - a. [Records and Information Management Policy](#) (Effective 5/7/21)
 - b. [Open Records Website Update](#)
5. Technical Data Governance Committee Update (Dyer)
6. Old Business
 - a. Update - User Roles and Access Permissions – Documentation and Process (Boswell)
 - b. Update Safeguards Standard (Morgan) (Tier 1)
 - c. Update Data Life Cycle: (Tier 3)
 - i. Records Management Program Workgroup (Tamatha)
 - ii. [Records Categorization Documentation](#) (Tsavatewa)
 1. Macro-Stewards (2020-current)
 2. Systems (2020-current)
 3. Physical (Post 6/30/21)
 - d. Update Data Quality Control (Tier 3) (Gibbons)
 - i. Data Quality Control Memo [Approval](#)
 - ii. Data Collection and Reporting Calendar
 - e. Update Data Elements and Data Definitions Workgroup (Tier 3) (Boswell)
 - f. Update Monitor and Audit (Tier 3) (Stanley)
 - i. Revisiting - Tier 1, Tier 2, Tier 3
 - ii. Future of FDGC
7. New Business
 - a. Banner Birthdays – Administrative Memo (Gibbons)
 - b. Data User Training – (D2L Spring/Summer) (Gibbons)
8. Adjournment