

School of Aviation

Academic Affairs

Administrative Unit Assessment

FY 18 (July 2017-July 2018)

Department and Assessment Report Information

Prepared on:10/3/2018 6:26:06 PM	By:edward.weathersbee@mga.edu
For which department or area are you reporting?	School of Aviation
What is the name and MGA email address of the person responsible for this report?	Adon Clark adon.clark@mga.edu

Departmental Mission and Goals

The mission and goals of the department should be consistent over a 5 year period, although some institutional changes may necessitate and prompt a change in mission or goals for specific departments. In this section, you will report the mission statement for your department as well as the long term goals (5 year range) for the department.

What is the mission statement for this department/area? Your mission should explain why the department/area exists and who it serves.	The School of Aviation educates and prepares students for technical and management careers in the aviation, aerospace, and related industries, who understand the industry and organizations they are part of, and the communities they serve
What are the goals for this department? These should be the "big things" the department/area intends to accomplish within 5 years.	Expand aviation training opportunities throughout the State of Georgia to allow for more accessibility

Objectives

Each year, every department should identify objectives the department hopes to accomplish in the next year. These should align with departmental goals and the MGA strategic plan. In the next section you will be reporting on the objectives you set and whether or not you achieved them in FY 18. Later in the document you will report on objectives you hope to accomplish in the coming fiscal year, FY19.

Objective 1

Objective 1: What was this department's first objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.	1. a. Students in the School of Aviation meet prescribed student learning outcomes in their academic programs 1. b. Students in the School of Aviation receive timely and effective academic advisement.
Objective 1: How did your department measure this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)	1a. Assessments from all school programs - June 2017 – Data provided by Department Chairs, Program Coordinators, or Program Directors. 1b. Tracking of Student Advising Activity - At the conclusion of each semester tracking data will be collated
Objective 1: What was your target outcome for this objective? (1.e. 80% participation, 5% enrollment growth, 7% change in engagement)	1a. Of the 5 student outcomes measured, at least 80% of the established Target Performance for all five Student Outcomes is achieved. 1b. 60% of majors will be seen during the early, preferred advising period.
Objective 1: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)	1a. 100% 1b. AST/AMT students are advised as a cohort and are registered in their respective departments at 100%. BSASM students were advised at 96%.
Objective 1: Did your department meet this objective?	The department met this objective.
Objective 1: What did your department learn from working toward this objective? What changes will you make based on this effort next year?	There is always room for improvement. We need to raise that advising number to 100% across the board.

Objective 2

Objective 2: What was this department's second objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.	2. a. The School's schedule of classes efficiently meets student needs across five campuses. 2. b. Part time faculty are used efficiently and effectively.
Objective 2: How did your department measure this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)	2a. Class utilization 2b. Average faculty load; Number of overloads for full-time faculty and administrators; part-time use/loads
Objective 2: What was your target outcome for this objective? (1.e. 80% participation, 5% enrollment growth, 7% change in engagement)	2a. Class utilization will average 85%. 2b. Average: 12 credit hours per faculty
Objective 2: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)	2a. 100% (90.23% Class Utilization Fall 2017; 87.23% Class Utilization Spring 2018) 2b. 66% (Fall 2017 and Spring 2018 Average load for full time faculty was 18 cr/hrs)
Objective 2: Did your department meet this objective?	The department did not meet this objective.
Objective 2: What did your department learn from working toward this objective? What changes will you make based on this effort next year?	The School of Aviation must find a way to recruit and retain quality faculty in order to manage the faculty workload

Objective 3

Objective 3: What was this department's third objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.	3. Chairs, directors, and faculty are well informed about policy, procedures, and initiatives that support the college and school mission.
Objective 3: How did your department measure this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)	April 2018 via electronic survey
Objective 3: What was your target outcome for this objective? (1.e. 80% participation, 5% enrollment growth, 7% change in engagement)	Will receive average score of 4.0 [scale of 1-5] on all questions.
Objective 3: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)	100% Question 1 – 4.88 Question 2 – 4.83 Question 3 – 4.79 Question 4 – 4.81 Overall – 4.83
Objective 3: Did your department meet this objective?	The department met this objective.
Objective 3: What did your department learn from working toward this objective? What changes will you make based on this effort next year?	Continue to communicate effectively with the faculty and chairs

Objective 4

<p>Objective 4: What was this department's fourth objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.</p>	<p>4. a. Students in the School of Aviation are retained. 4. b. Students in the School of Aviation graduate in a timely manner.</p>
<p>Objective 4: How did your department measure this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)</p>	<p>4a. FTFT Retention Rates; Junior Retention Rates; Senior Retention Rates 4b. Degrees/Certificates Conferred; Average # of credit hours at graduation for transfer and non-transfer students;</p>
<p>Objective 4: What was your target outcome for this objective? (1.e. 80% participation, 5% enrollment growth, 7% change in engagement)</p>	<p>4a. 60% of students will return for sophomore year; 65% of students will return after their junior year; 55% of students will return or graduate in their senior year. 4b. Target # (75) degrees conferred 2017-2018 Target # of credit hours at graduation: AST CERT. 57 AST A.A.S. 82 AMT CERT. 105 AMT A.A.S. 128 ATC A.A.S. 79 BS-ASM 140</p>
<p>Objective 4: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)</p>	<p>4a. 100% - Sophomore 75.5%; Junior 77.3%; Senior 93.6% 4b. 99% - 77 Degrees conferred 2017-2018 Credit hours at graduation AST CERT. 45.1 AST A.A.S. 61 AMT CERT. 77.8 AMT A.A.S. 108 ATC A.A.S. 81.5 BS-ASM 104.4</p>
<p>Objective 4: Did your department meet this objective?</p>	<p>The department met this objective.</p>
<p>Objective 4: What did your department learn from working toward this objective? What changes will you make based on this effort next year?</p>	<p>Still need to work to keep credit hours at graduation low, and continue to strive to get students graduated on time</p>

Future Plans

<p>Please identify at least four measurable objectives for the next fiscal year. In listing the objectives, please use the format shown in these examples.1) The Department of X will improve services levels by 5% as measured by our satisfaction survey. 2) The department to X will provide training in ABC for at least 73 MGA faculty and staff.</p>	<ol style="list-style-type: none">1) The School of Aviation will ensure that its students meet prescribed student learning outcomes in their academic programs2) The School of Aviation will schedule of classes will efficiently meets student needs across five campuses.3) The School of Aviation will make sure that chairs, directors, and faculty are well informed about policy, procedures, and initiatives that support the college and school mission.4) The School of Aviation will take measures to ensure that its students (a) are retained and (b) graduate in a timely manner.
<p>Based on this assessment, please share your thoughts on the current status and future direction of this department or area.</p>	<p>The School of Aviation continues to grow, both in Eastman and statewide. Efforts are needed to make sure that we are able to attract quality faculty to all campuses that we serve.</p>

Form run:

Tuesday, February 12, 2019

