

VP for Student Affairs

Office or Department of Student Affairs

Administrative Unit Assessment

Year Reporting: FY 20 (July 2019-July 2020)

Department and Assessment Report Information

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For which department or area are you reporting?	VP for Student Affairs
What is the name and MGA email address of the person responsible for this report?	Jennifer Brannon, jennifer.brannon@mga.edu

Departmental Mission and Goals

The mission and goals of the department should be consistent over a 5 year period, although some institutional changes may necessitate and prompt a change in mission or goals for specific departments. In this section, you will report the mission statement for your department as well as the long term goals (5 year range) for the department.

What is the mission statement for this department/area? Your mission should explain why the department/area exists and who it serves.	The mission of the Division of Student Affairs is to engage, develop, and educate our students
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What are the goals for this department? These should be the "big things" the department/area intends to accomplish within 5 years.	<ol style="list-style-type: none">1. To promote diverse opportunities for involvement and development2. To develop collaborative partnerships on and off campus3. To provide opportunities for developing leadership skills.4. To promote opportunities for civic engagement and service
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Objectives

Each year, every department should identify objectives the department hopes to accomplish in the next year. These should align with departmental goals and the MGA strategic plan. In the next section you will be reporting on the objectives you set and whether or not you achieved them in FY20. Later in the document you will report on objectives you hope to accomplish in the coming fiscal year, FY21.

Objective 1

Objective 1: What was this department's first objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.	Student Affairs Conference survey responders will indicate that the conference met or exceeded their expectation.
Objective 1: Detail how your department measured this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)	Post Conference survey
Objective 1: What was your target outcome for this objective? (1.e. 80% participation, 5% enrollment growth, 7% change in engagement)	80% of attendees who complete the survey
Objective 1: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)	Conference was cancelled due to COVID-19
Objective 1: Did your department meet this objective?	The department did not meet this objective.
Objective 1: What did your department learn from working toward this objective? What changes will you make based on this effort next year?	We will continue to offer the conference to provide leadership and professional development opportunities for the staff, In the future, we will pivot to a virtual conference if necessary.

Objective 2

Objective 2: What was this department's second objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.	Student Affairs Conference survey responders will be able to identify at least 1 strategy learned that they will incorporate into their practice.
Objective 2: Detail how your department measured this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)	Post Conference survey
Objective 2: What was your target outcome for this objective? (1.e. 80% participation, 5% enrollment growth, 7% change in engagement)	80% of attendees who complete the survey
Objective 2: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)	Conference was cancelled due to COVID-19
Objective 2: Did your department meet this objective?	The department did not meet this objective.
Objective 2: What did your department learn from working toward this objective? What changes will you make based on this effort next year?	We will continue to offer the conference to provide leadership and professional development opportunities for the staff, In the future, we will pivot to a virtual conference, if necessary.

Objective 3

Objective 3: What was this department's third objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.	Increase students/faculty/staff will participate in the MGA Day of Service 2019.
Objective 3: Detail how your department measured this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)	Attendance at the event from sign up sheets
Objective 3: What was your target outcome for this objective? (1.e. 80% participation, 5% enrollment growth, 7% change in engagement)	200 students/faculty/staff
Objective 3: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)	393 students/faculty /staff participate in the 2019 Day of Service. 291 students; 83 staff; 19 faculty.
Objective 3: Did your department meet this objective?	The department exceeded this objective.
Objective 3: What did your department learn from working toward this objective? What changes will you make based on this effort next year?	The established date was beneficial and captured the excitement of engagement at the beginning of the semester. We will track attendance through Presence software next year.

Objective 4

Objective 4: What was this department's fourth objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.	Student Affairs units will advance 3 CAS standards & and accomplish division goals
Objective 4: Detail how your department measured this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)	Through documentation uploaded into our shared CAS folder and annual reports.
Objective 4: What was your target outcome for this objective? (1.e. 80% participation, 5% enrollment growth, 7% change in engagement)	9 units advancing 3 standards and 75% of all division goals
Objective 4: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)	9 units completed standards on Programs, Organization & Leadership, and Human Resources. 86% accomplished all of the division goals
Objective 4: Did your department meet this objective?	The department met this objective.
Objective 4: What did your department learn from working toward this objective? What changes will you make based on this effort next year?	This objective provided us the opportunity for continuous improvement by reviewing our programs, organization & leadership, and human resources to the CAS standards. We will continue this practice until all 12 standards are fully met. 5 of 12 are completed. This also provided us an opportunity to see how we are advancing our division goals.

Future Plans

<p>Please identify and detail three to four measurable objectives for the next fiscal year. In listing the objectives, please use the format shown in these examples. 1) The Department of X will improve services levels by 5% as measured by our satisfaction survey. 2) The department of X will provide training in ABC for at least 73 MGA faculty and staff.</p>	<ol style="list-style-type: none"> 1. 80% of Student Affairs Conference survey responders will indicate that the conference met or exceeded their expectation. 2. 80% of Student Affairs Conference survey responders will be able to identify at least 1 strategy learned that they will incorporate into their practice. 3. 300 students/faculty/staff will participate in the MGA Day of Service 2020. 4. 9 student affairs units will advance 2 more CAS standards. 5. 9 student affairs units will accomplish 80% of division goals.
<p>Based on this assessment, please share your thoughts on the current status and future direction of this department or area.</p>	<p>The Division of Student Affairs will continue to grow and expand in engagement, development, and opportunities for our students and our student affairs staff even as we pivot to more virtual engagement, programs and events. With implementation of the Presence software, we feel that we will expand our knowledge of engagement through more precise and targeted data in this year for us to be able to analyze outcomes much more accurately and make more data driven discussions.</p>

Open Box for Additional Comments

<p>Open Text Box For Assessment Comments:</p>	
<p>If the COVID-19 pandemic impacted this assessment cycle, please provide specific details below.</p>	<p>The Student Affairs Conference held in May was cancelled. Many of our events and programs were cancelled so numbers in the units did not meet their objectives as they would had we had the last 6 weeks of the semester.</p>

