

# Department of Air Traffic Management

Office or Department of Academic Affairs

## Administrative Unit Assessment Report Information

**Year Reporting: FY21 (July 2020 – June 2021)**

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Prepared by: edward.weathersbee@mga.edu

Email address of person responsible for this report: Ed Weathersbee, edward.weathersbee@mga.edu

## Department Mission and Goals

**The mission and goals of the department should be consistent over a 5 year period, although some institutional changes may necessitate and prompt a change in mission or goals for specific departments. In this section, you will report the mission statement for your department as well as the long term goals (5 year range) for the department.**

<p>6. What is the mission statement for this department/area? Your mission should explain why the department/area exists and who it serves.</p>	<p>The Aviation Science and Management department educates students for careers as professional pilots, air traffic controllers, managers, by providing highly advanced training in a learning environment that prepares students for the demands of the aviation industry.</p>
<p>7. What are the goals for this department? These should be the "big things" the department/area intends to accomplish within 5 years.</p>	<p>Goal 1: Provide high quality education to meet the needs of the Air Traffic Control sector worldwide. Goal 2: Maintain an environment where Air Traffic Control students can progress and graduate in a timely manner. Goal 3: Utilize the expertise that our Air Traffic Control Faculty bring to the University to support the needs of the industry.</p>

## Objectives

Each year, every department should identify objectives the department hopes to accomplish in the next year. These should align with departmental goals and the MGA strategic plan. In the next section you will be reporting on the objectives you set and whether or not you achieved them in FY21. Later in the document you will report on objectives you hope to accomplish in the coming fiscal year, FY22.

### Objective 1

8. Objective 1: What was this department's first objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.	Increase enrollment for the AAS in Air Traffic Management degree by 10% from previous years enrollment.
9. Objective 1: Detail how your department measured this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)	Number of Students
10. Objective 1: What was your target outcome for this objective? (1.e. 80% participation, 5% enrollment growth, 7% change in engagement)	10% enrollment growth
11. Objective 1: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)	Enrollment from the Spring semester 2019 to Spring Semester 2020 decreased by 7 students from 39 to 32. An 18% decrease.
12. Objective 1: Did your department meet this objective?	The department did not meet this objective.
13. Objective 1: What did your department learn from working toward this objective? What changes will you make based on this effort next year?	The ATC industry is recovering from some hiring rule changes. This number of students should increase as the number of ATC students being hired by the FAA increases.

## Objective 2

14. Objective 2: What was this department's second objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.	Increase the number of graduates by 10% from the previous years graduates.
15. Objective 2: Detail how your department measured this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)	Number of graduates
16. Objective 2: What was your target outcome for this objective? (1.e. 80% participation, 5% enrollment growth, 7% change in engagement)	10% increase
17. Objective 2: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)	The number of graduates stayed constant
18. Objective 2: Did your department meet this objective?	The department did not meet this objective.
19. Objective 2: What did your department learn from working toward this objective? What changes will you make based on this effort next year?	Increasing the number of graduates will increase with enrollment. Hiring of these graduates depend heavily on hiring by the FAA. Therefore, in order to increase the number of graduates, the FAA will need to show a need for more controllers, which will in turn increase our enrollment.

### Objective 3

20. Objective 3: What was this department's third objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.	To increase the use of D2L to meet the needs of the students during the COVID-19 crises.
21. Objective 3: Detail how your department measured this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)	The number of classes with an online component
22. Objective 3: What was your target outcome for this objective? (1.e. 80% participation, 5% enrollment growth, 7% change in engagement)	80 percent
23. Objective 3: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)	100 percent
24. Objective 3: Did your department meet this objective?	The department met this objective.
25. Objective 3: What did your department learn from working toward this objective? What changes will you make based on this effort next year?	Every faculty member needs to be familiar with the use of D2L, whether or not there entire class is online or not. It is important to include the information taught in class on D2L so that students may review the material, and just in case we have a campus closure.

#### Objective 4

26. Objective 4: What was this department's fourth objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.	N/A
27. Objective 4: Detail how your department measured this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)	N/A
28. Objective 4: What was your target outcome for this objective? (1.e. 80% participation, 5% enrollment growth, 7% change in engagement)	N/A
29. Objective 4: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)	N/A
30. Objective 4: Did your department meet this objective?	The department exceeded this objective.
31. Objective 4: What did your department learn from working toward this objective? What changes will you make based on this effort next year?	N/A

#### Future Plans

32. Please identify and detail three to four measurable objectives for the next fiscal year. In listing the objectives, please use the format shown in these examples.1) The Department of X will improve services levels by 5% as measured by our satisfaction survey. 2) The department of X will provide training in ABC for at least 73 MGA faculty and staff.	Increase the enrollment in the AAS in Air Traffic Management Degree by 10% from the previous years enrollment. Increase the number of graduates by 10% from the previous years graduates. To increase the use of D2L so that each course offered by our instructors uses some component of D2L.
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**Open Box for Assessment Comments**

<p>33. Based on this assessment, please share your thoughts on the current status and future direction of this department or area. Use this space to summarize overall use of assessment results for continuous improvement and open text box for assessment comments:</p>	<p>Before COVID-19, this department has shown a steady, although small, increase in enrollment. I expect to see this increase continue, both in enrollment and graduates. The FAA has begun to hire controllers after the pandemic, therefore we should be able to increase our enrollment by showing a path to a career.</p>
<p>37. If the COVID-19 pandemic impacted this assessment cycle, please provide specific details below.</p>	<p>Some of the labs for the ATC simulators were postponed, and some students chose not to return to campus. These students were given the opportunity to finish those labs when regular classes resumed.</p>

**MGA's Strategic Plan**

<p>34. Based on your goals and objectives listed above please indicate their connection with MGA's Strategic Plan (<a href="https://www.mga.edu/about/docs/Strategic_Plan_Overall_DB.pdf">https://www.mga.edu/about/docs/Strategic_Plan_Overall_DB.pdf</a>) by checking all associated and relevant Imperatives / Strategies from the list below. (Check all the apply)</p>	<p>Grow Enrollment with Purpose            1. Expand and enrich the face to face student experience,            Grow Enrollment with Purpose            2. Expand and enrich online instruction into new markets,            Own Student Success            3. Develop academic pipelines and expand degrees</p>
<p>35. Please indicate which of the following actions you have taken as a result of the 2020/2021 Assessment Cycle (Note: These actions are documented in reports, memos, emails, meeting minutes, or other directives within the reporting area) (Check all the apply)</p>	<p>Disseminating/Discussing Assessment Results/Feedback to Appropriate Members of the Campus Community, Making Improvements to Teaching Approach, Course Design, Curriculum, Scheduling, other</p>

**Other**

<p>36. Please indicate (if appropriate) any local, state, or national initiatives (academic or otherwise) that are influential in the operations, or goals, and objectives of your unit. (Complete College Georgia, USG High Impact Practice Initiative, LEAP, USG Momentum Year, Low-Cost No-Cost Books, etc)</p>	<p>The Aviation Science and Management Department has developed all of our classes to be either low or no cost for books.</p>
<p>38. Mindset Update (Academic Deans ONLY)</p>	