Student Conduct

Division of the University: Student Affairs

Administrative Unit Assessment Year Reporting: FY22 (July 2021 – June 2022)

Department and Assessment Report Information Prepared on: 7/28/2022 2:02:51 PM

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Department Mission and Goals. The mission and goals of the department should be consistent over a 5-year period, although some institutional changes may necessitate and prompt a change in mission or goals for specific departments. In this section, you will report the mission statement for your department as well as the long-term goals (5-year range) for the department.

6. What is the mission statement for this department/area? Your mission should explain why the department/area exists and who it serves.	Student Conduct strives to challenge students' development by teaching responsibility, accountability, civility, and integrity through a holistic and educational student approach, balancing the rights and safety of individual students and the collective MGA community.

7. What are the goals for this department? These should be the "big things" the department/area intends to accomplish within 5 years.	1. Continue to build and strengthen the partnership with Academic Affairs, staff, and local community partners to bridge potential gaps in the retention, progression, and graduation of MGA students, thus minimizing the impact of conduct violations on a student's progression toward graduation. 2. Effectively and efficiently utilizing student conduct data, collected and stored in the Maxient student conduct software, to help identify trends in violations and opportunities for more proactive, preventative measures and programs. 3. Incorporate conflict resolution strategies and restorative justice practices as a part of the resolution/adjudication process within the overall student conduct process, where applicible and appropriate.Mont

Objectives

Each year, every department should identify objectives the department hopes to accomplish in the next year. These should align with departmental goals and the MGA strategic plan. In the next section you will be reporting on the objectives you set and whether or not you achieved them in FY22. Later in the document you will report on objectives you hope to accomplish in the coming fiscal year, FY23.

Objective 1

8. Objective 1: What was this department's first objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.	Monthly, compare reported cases of academic integrity issues with data accessible through the Turnitin Authorship Dashboard.
9. Objective 1: Detail specifically how your department measured this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)	Monthly documented reports
10. Objective 1: What was your target outcome for this objective? (1.e. 80% participation, 5% enrollment growth, 7% change in engagement)	100% or 12 monthly reports
11. Objective 1: Provide details for your target performance level established (i.e., accreditation requirement, past performance data, peer program review, etc.)	12 monthly reports
12. Objective 1: At what level did the department/area achieve on this objective? (This should be a number, i.e., 82%, 6%, 345 attendees, 75% engagement)	0
13. Objective 1: Did your department meet this objective?	The department did not meet this objective.
14. Objective 1: Improvement Plans and Evidence of changes based on an analysis of the results: What did your department learn from working toward this objective? What changes will you make based on this effort next year?	The comparison of regularly academic infractions and the data on the Turninit Authorship Dashboard proved to be a more time consuming task that originally realized. Upon further utilization of the Authorship Dashboard, and the ability to compare a student's work with previous work submitted, it has been determined that not many of the cases on the Dashboard may not rise to the level of an academic infraction. While utilization of the Authorship Dashboard will continue, this assessment outcome will not be continued at the present time.

Objective 2

15. Objective 2: What was this department's second objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.	Provide monthly reports to VPSA, Provost, Deans and Chairs related to reported academic integrity issues.
16. Objective 2: Detail specifically how your department measured this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)	monthly reports sent to Deans and Chairs
17. Objective 2: What was your target outcome for this objective? (1.e. 80% participation, 5% enrollment growth, 7% change in engagement)	100% or 12 monthly reports
18. Objective 2: Provide details for your target performance level established (i.e., accreditation requirement, past performance data, peer program review, etc.)	12 monthly reports
19. Objective 2: At what level did the department/area achieve on this objective? (This should be a number, i.e., 82%, 6%, 345 attendees, 75% engagement)	0
20. Objective 2: Did your department meet this objective?	The department did not meet this objective.
21. Objective 2: Improvement Plans and Evidence of changes based on an analysis of the results: What did your department learn from working toward this objective? What changes will you make based on this effort next year?	While this goal was not met, it will be revised for the coming year and revised to reflect a hopefully easier workflow that will allow the dissemination of information to a larger audience.

Objective 3

22. Objective 3: What was this department's third objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.	During both Fall and Spring semesters, provide two training/discussion opportunities for faculty related to academic integrity issues and/or classroom management issues.
23. Objective 3: Detail how your department measured this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)	Minimum total of four presentations
24. Objective 3: What was your target outcome for this objective? (1.e. 80% participation, 5% enrollment growth, 7% change in engagement)	100% or 4 presentations
25. Objective 4: Provide details for your target performance level established (i.e., accreditation requirement, past performance data, peer program review, etc.)	4 scheduled presentations
26. Objective 2: At what level did the department/area achieve on this objective? (This should be a number, i.e., 82%, 6%, 345 attendees, 75% engagement)	50%
27. Objective 2: Did your department meet this objective?	The department did not meet this objective.
28. Objective 2: Improvement Plans and Evidence of changes based on an analysis of the results: What did your department learn from working toward this objective? What changes will you make based on this effort next year?	While the AVPSA participated in school sponsored Faculty Development training in the Fall (one session on the Macon campus, one session on the Cochran campus), no training was scheduled during the spring semester. The AVPSA has had conversations with the Asst. Provost for Faculty Development and anticipates more regular opportunities to meet and discuss student conduct issues and concerns with faculty. This does not incorporate the number of individual and at times, impromptu, meetings and discussions held with individual faculty related to similar issues and concerns.

Objective 4

29. Objective 4: What was this department's fourth objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.	N/A
30. Objective 4: Detail how your department measured this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)	N/A
31. Objective 4: What was your target outcome for this objective? (1.e. 80% participation, 5% enrollment growth, 7% change in engagement)	N/A
32. Objective 4: Provide details for your target performance level established (i.e., accreditation requirement, past performance data, peer program review, etc.)	N/A
33. Objective 4: At what level did the department/area achieve on this objective? (This should be a number, i.e., 82%, 6%, 345 attendees, 75% engagement)	N/A
34. Objective 4: Did your department meet this objective?	The department met this objective.
35. Objective 4: Improvement Plans and Evidence of changes based on an analysis of the results: What did your department learn from working toward this objective? What changes will you make based on this effort next year?	N/A

Future Plans

36. Please identify and detail three to four measurable objectives for the next fiscal year. In listing the objectives, please use the format shown in these examples.1) The Department of X will improve services levels by 5% as measured by our satisfaction survey. 2) The department of X will provide training in ABC for at least 73 MGA faculty and staff.	1. Beginning spring 2023, create a webpage for parents with information, resources and links to aid them in supporting their student, to include a regular newsletter/email to parents (initially planned as two newsletters per semester). 2. Create a table on the Student Conduct webpage to report/reflect the number of conduct cases each month, type of case, and method of adjudication. 3. Participate in at least four (4) workshops/trainings with MGA faculty to discuss student conduct processes, problems, and solutions (done in conjunction with the Asst Provost for Faculty Development). 4. Cases reported through the Maxient student conduct software will be reviewed and assigned for appropriate follow-up/resolution within two (2) business days of receipt.

Open Box for Assessment Comments

37. In this field, please document the overall use of assessment results for continuous improvement of this department area (consider the past, present, and future and specifically address these in your narrative).	We had filled the student conduct coordinator position in Fall 2021. However, this individual announced her resignation in Mid June to take a position at another institution. The assessment goals for the coming year hopefully reflect a more manageable, more data-driven approach to sharing information with the larger campus community, and will create more opportunities for dialogue and discussion, and less reactive responses.
38. Optional Open Text Box for Assessment Comments:	
42. If the COVID-19 pandemic impacted this assessment cycle, please provide specific details below.	The AVPSA was involved in the follow-up of students who self-reported exposure/diagnosis of COVID and its impact on their ability to attend class. At times, this was a huge time commitment that did detract from opportunities to more effectively meet and/or complete assessment goals. Again, goals for the coming year reflect a "work smarter, not harder" type of approach.

MGA's Strategic Plan

39. Based on your goals and objectives listed above please indicate their connection with MGA's Strategic Plan (https://www.mga.edu/about/docs/Strategic_Plan_Overall_DB.pdf) by checking all associated and relevant Imperatives / Strategies from the list below. (Check all the apply)	Grow Enrollment with Purpose 1. Expand and enrich the face to face student experience, Own Student Success 4. Expand student engagement and experiential learning
40. Please indicate which of the following actions you have taken because of the 2021/2022 Assessment Cycle (Note: These actions are documented in reports, memos, emails, meeting minutes, or other directives within the reporting area) (Check all the apply)	Process Changes: Improve, Expand, Refine, Enhance, Discontinue, etc. Operational Processes, Request for Additional Financial or Human Resources

Other

41. Please indicate (if appropriate) any local, state, or national initiatives (academic or otherwise) that are influential in the operations, or goals, and objectives of your unit. (Complete College Georgia, USG High Impact Practice Initiative, LEAP, USG Momentum Year, Low-Cost No-Cost Books, etc.)	BeWell Initiatives
43. Mindset Update (Academic Deans ONLY)	