

## HELP! HOW DO I CITE A PAPER ACCORDING TO

# CHICAGO

### EASY AS 1-2-3

1. Identify your source type.
2. Find an example.  
(May not be on this handout!)
3. Mirror the example.



### FORMAT YOUR PAPER

- Margins should be set at no less than 1"
- Times New Roman, Calibri, or Arial, 12 pt. font preferred
- Double-space text except block quotations (100 words or more,, not enclosed in quotation marks)
- Page numbers begin in the header of the first page of text with Arabic number 1
- Title Page: Title should be centered, third of the way down the page. Name, class info, and the date should follow several lines later. All double-spaced.
- Bibliography follows from main body, sorted alphabetically by first author's last name. Use hanging indentation.

### BIBLIOGRAPHY ENTRY EXAMPLES

**NOTE:** There are two Chicago-style systems: Notes and Bibliography (N-B) and Author-Date (A-D). This guide demonstrates the N-B method used in the humanities.

#### Book

Last Name, First Name. *Title of Book*. Publisher, YYYY.

Kinder, Donald R., and Allison Dale-Riddle. *The End of Race? Obama, 2008, and Racial Politics in America*. Yale University Press, 2012.

#### Part of an Edited Book

Last Name, First Name. "Title of Essay or Chapter." In *Title of Book*, edited by Editor First Last Name. Publisher, YYYY.

Binkley, Cameron. "Saving Redwoods: Clubwomen and Conservation, 1900-1925." In *California Women and Politics*, edited by Robert W. Cherney. University of Nebraska Press, 2011.

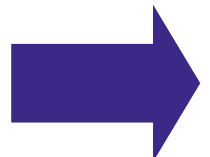
#### Journal Article (Electronic)

Last Name, First Name. "Title of Article." *Title of Journal* Volume, no. Issue (YYYY): page range. DOI or URL.

Aguirre, Benigno E. "Differential Migration of Cuban Social Races: A Review and Interpretation of the Problem." *Latin American Research Review* 11, no. 1 (1976): 103-24. <http://www.jstor.org/stable/2502739>.



You have access to the CMOS Online (18th ed.) through GALILEO.



## ENDNOTES OR FOOTNOTES

In addition to a bibliography at the end of your paper, you need to include a note (endnote or footnote) each time you use a source. Footnotes are added at the end of the page on which the source is referenced, and endnotes are compiled at the end of each chapter or at the end of the document.

In either case, a superscript number corresponding to a note with the bibliographic information for that source should be placed in the text following the end of the sentence in which the source is referenced.

### Book

First name Last name, *Title of Book* (Publisher, YYYY), page number.

1. Donald R. Kinder and Allison Dale-Riddle, *The End of Race? Obama, 2008, and Racial Politics in America* (Yale University Press, 2012), 47.

### Part of an Edited Book

First name Last Name, "Title of Chapter or Essay," in *Title of Book*, ed. Editor First Last Name (Publisher, YYYY), page number.

2. Cameron Binkley, "Saving Redwoods: Clubwomen and Conservation, 1900-1925," in *California Women and Politics: From the Gold Rush to the Great Depression*, ed. Robert W. Cherney (University of Nebraska Press, 2011), 155.

### Journal Article (Electronic)

First name Last Name, "Title of Article," *Title of Journal* Vol, no. Issue (Month YYY): page, accessed Month DD, Year, URL.

3. Devyn Spence Benson, "Cuba Calls: African American Tourism, Race, and the Cuban Revolution, 1959-1961," *Hispanic American Historical Review* 93, no. 2 (May 2013): 246, accessed October 22, 2017, <http://dx.doi.org/10.1215/00182168-2077144>.

### Short Citations

CMoS no longer allows the use of 'ibid.' After you've given the first, long version of the note, you can then use the short version:

4. Kinder and Dale-Riddle, *The End of Race?*, 63.
5. Benson, "Cuba Calls," 243.

## REMEMBER!

When you include a quote or borrowed idea in your paper, introduce it with a **signal phrase!** This provides context for source material.



## ADDITIONAL HELP

This handout is only a sample of basic Chicago formatting. If you have questions, talk to a librarian or consult the 17th edition of *The Chicago Manual of Style*.

Students may also find it useful to consult Kate L. Turabian's *Manual for Writers of Research Papers, Theses, and Dissertations (8th ed.)*.

### Citing Subject Guide

<http://guides.mga.edu/citations>

### The Purdue OWL: Chicago Style

[https://owl.purdue.edu/owl/research\\_and\\_citation/chicago\\_manual\\_17th\\_edition/chicago\\_manual\\_of\\_style\\_17th\\_edition.html](https://owl.purdue.edu/owl/research_and_citation/chicago_manual_17th_edition/chicago_manual_of_style_17th_edition.html)

**Chicago Manual of Style Online**  
[chicagomanualofstyle.org](http://chicagomanualofstyle.org)



Adapted from a guide created by Autumn Johnson at Savannah State University



Middle Georgia State University

<https://www.mga.edu/library/>