



**Middle Georgia State University  
Mandatory USG-provided Title IX Online Training  
Student Instructions – Fall 2015**

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**Middle Georgia State University** and the USG **expects** new students (including Freshmen, transfer, and dual-enrollment), residential students (including Georgia Academy), and student leaders (such as Athletes, SGA, President's Torch Society, RAs, and Student Assistants) **to complete AlcoholEdu and Haven in Fall 2015**. The training is available to all students.

This online training will empower students to make well-informed decisions. Students who complete Part 1 of both Haven and AlcoholEdu by Tuesday, September 15, 2015, will be entered in a drawing to **win one of 12 VIP parking passes for Fall 2015!** For students enrolled in the **First Year Experience Seminar**, completing this training will count towards the grade in that class (and instructors will be updated on their students' progress).

Whether or not students are taking FYES, those who have **not completed** Part 1 of both AlcoholEdu (with a score of 70 or above) and Haven by October 5, 2015 (at the conclusion of a one-week grace period past the deadline), will have a **hold placed on grades**. They will have to register for classes through a professional advisor, who will provide a reminder of the required training.

30 days after completing Part 1, students will be notified via email to log back in and take Part 2 of training. The deadline for completing Part 2 is before students head out for Thanksgiving and well before final exams. Those who complete Part 2 of both AlcoholEdu and Haven by November 1, 2015 will be entered in a drawing to win a **Samsung tablet** from the MGA Campus Bookstores.

Those who complete both parts 1 and 2 of AlcoholEdu and Haven by November 16, 2015 (a week ahead of the deadline) will be entered in a drawing to win **one of 12 VIP parking passes for Spring and Summer 2016!**

Please note that students must finish both Part 1 and Part 2 of AlcoholEdu and Haven to receive credit for completing the mandatory training. Those who have not completed Parts 1 and 2 by November 30, 2015 (at the conclusion of a one-week grace period past the final deadline) will have a hold placed on their student record and will not be able to see Fall grades until training is complete.

**Both AlcoholEdu and Haven are available starting August 31, 2015.** *Students are encouraged to complete the training early for a chance to win prizes, and more importantly, to keep Middle Georgia State a safe and healthy place to live and learn!*

**PLEASE READ THE FOLLOWING CAREFULLY:**

New students, residential students, student leaders, and student employees are expected to complete **AlcoholEdu** and **Haven**. They will need **one** EverFi Higher Education Account to access the training from the dashboard.



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**Instructions for students to fulfill Middle Georgia State University's requirement:**

- Go to: <http://www.everfi.com/register>.
  - Enter the Registration Code **c1bad7b4** (this will register you for both AlcoholEdu and Haven) and **click "I'm a Student"** to create your EverFi Account
  - Use your Middle Georgia State email to register (i.e., [firstname.lastname@mga.edu](mailto:firstname.lastname@mga.edu)) and create a password you will remember
  - When prompted, please enter your 9-digit Student ID for Middle Georgia State University to receive credit for completion.
    - ✓ You can look-up your Student ID on the back of your Knight Card (the number begins with 983).
  - When prompted, choose the group of which you are a member (choose the same group for both Haven and AlcoholEdu)
    - ✓ If you are a member of more than one group, you will receive this email multiple times, but need only register with EverFi once.
    - ✓ If you are a Freshman, select that group (whether or not you are also living on one of our campuses, are an Athlete, etc.).
    - ✓ If you are a new student who Transferred from another institution, select New Student – Transfer (whether or not you are also living on one of our campuses, are an Athlete, etc.).
    - ✓ If you are a dual-enrollment student not in the Georgia Academy, select New Student – MOWR (Move On When Ready).
    - ✓ If you are a Georgia Academy student, select that group (whether or not you are also a member of other groups, i.e. Torch Society).
    - ✓ If you are an Athlete who is not a Freshman, select Athlete (whether or not you live on campus and/or are involved in other groups, i.e. Torch Society, SGA, etc.).
    - ✓ If you are a Resident Assistant, select the campus on which you are an RA (whether or not you are also a member of other groups, i.e. Torch Society, SGA, etc.).
    - ✓ If you work on campus as a Student Assistant, select that group unless you are a Freshman (select Freshman), Georgia Academy (select New Student – Georgia Academy), an Athlete (choose Athlete), an RA (select the campus on which you reside), in the Torch Society (select Torch Society) or SGA (select SGA).
- Complete **Part 1** of both AlcoholEdu and Haven **by September 28, 2015**.
- After 30 days you will receive an invitation to complete **Part 2** of AlcoholEdu and Haven which must be completed **by November 23, 2015**.

**Other Important Information:**

- You will need Internet access and audio capabilities.
- To avoid technical issues, please use any major web browser (e.g., Firefox, Internet Explorer, Google Chrome) released within the previous two years.
- You may take the training in multiple sittings (EverFi saves your work).



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- The training will include surveys to help personalize your experience and measure students' attitudes and behaviors. All survey responses are confidential; the school will only receive information about the student body as a whole and will never see individual students' answers.
- Should you experience problems, technical support is available 24/7 and can be accessed from the "Help" link within the online training.

Thank you for your cooperation, and if you have any questions, please send them to [titleix@mga.edu](mailto:titleix@mga.edu).