

# Tornado Procedure for MGA Residence Halls

Residential staff and students need to [update your contact information for Knight Alerts](#) and download the [MGA Guardian](#) app. If dangerous weather conditions develop or if any campus closures occur as a result of the weather, students and employees will be notified through these channels.

When a tornado warning is issued, Res Life staff will attempt to go door-to-door in their building and/or other assigned areas informing the residents of the tornado warning and the following instructions:

- Leave any room with a window.
- Shut the room door.
- Do not use elevators. Do not use fire alarms.
- Move as quickly as possible to the appropriate evacuation location listed below.
- Sit quietly and wait for the all clear to be announced.
- When instructed, students may return to their room if no damage has been sustained. If there has been damage to the hall, wait for further instructions.

## Cochran Residence Halls

- First floor residents — shelter in bathroom away from windows with all doors shut.
- Second floor residents — evacuate to first floor hallway away from lobby & windows.
- Third floor residents — evacuate to first floor hallway away from lobby & windows.
- *Second & Third floor residents should shelter in bathrooms away from windows with all doors shut if they cannot safely make their way to the first floor hallways*

## Eastman Residence Hall

- First floor residents — shelter in bathroom away from windows with all doors shut.
- Second floor residents — evacuate to first floor hallway away from lobby & windows.
- Third floor residents — evacuate to first floor hallway away from lobby & windows.
- *Second & Third floor residents should shelter in bathrooms away from windows with all doors shut if they cannot safely make their way to the first floor hallways*

## Macon Residence Halls

- Shelter in bathrooms away from windows with all doors shut.

*When severe weather occurs, listen to the radio or monitor the TV news for important weather alerts and warnings.*

*Stay away from glass as much as possible. Crouch with your knees on the floor, cover your head with your hands, and bend forward until your chin touches your knees.*

*Remain sheltered until the warning has been cancelled or the tornado has passed.*