

UNIVERSITY SYSTEM OF GEORGIA

Instructions for Fall 2020 Cybersecurity Awareness Training



- 1. Log in to the Training and Development website at: https://mga.view.usg.edu/d2l/home
- 2. Choose course by clicking on **2020 Fall Cybersecurity Awareness** from the list:



All

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- 3. Click where indicated in course announcements to begin.
- 4. Then click on Open In New Window:



- 5. Audio is enabled by default. To disable for a page, click on the speaker icon. Or if you wish, you can turn off sound on your device for the duration of the program.
- 6. Follow all prompts. At the end of the course, to receive credit for participation, answer the participation question and use the in-course buttons to exit.
- 7. You are done!
- 8. If you wish, you may print your certificate from the Awards section of the learning management system. Note: Certificates may take up to 10 minutes for the system to prepare.