

# RAPID GUIDE TO ONLINE TEACHING IN D2L

## OPTION 1 COURSE IN THE LMS

1 Develop a communication plan and share with your students



2 Create a plan for each module



3 Add Quizzes, Discussions, and Assignments into each module

1 Introduction

2 Activity

3 Discussion

4 Assignment

5 Quiz

4 Keep your course simple



5 Stay in weekly contact with your students



6 Use the Gradebook in the LMS to track students grades



## OPTION 2 COURSE VIA VIDEO CONFERENCING

1 Develop a communication plan and share with your students



2 Set up Gradebook in the LMS



3 Select a video conferencing tool and email students instructions on how to setup and access the conferencing tool



4 Send weekly emails to students with specific instructions for the weekly activities. Provide students with details on how to join the virtual meeting.



## OPTION 3 COURSE VIA EMAIL

1 Develop a communication plan and share with your students



2 Set up Gradebook in the LMS



3 Send weekly emails to students with specific instructions for the weekly activities.

